

Date	Event Details	Time	Speaker
17 February 2018	NFP Workshop: Presentation skills	9.00am - 5.00pm	Kieran Bird
21 February 2018	NFP Seminar: Performance appraisals and personal agendas	6pm - 7.30pm	Kieran Bird
15 March 2018	Webinar: The art of active listening	6.30pm - 7pm	Clyde Young
21 March 2018	NFP Seminar: Putting together a simple fundraising plan	6pm - 7.30pm	Kieran Bird
28 March 20-18	Finance for Non-Financial Managers	9am - 12.30pm	Clyde/Nurain/Courtney/Lin
14 April 2018	Finance for Non-Financial Managers	9am - 12.30pm	Clyde/Nurain/Courtney/Lin
18 April 2018	NFP Seminar: – Getting more out of Xero	6pm - 7.30pm	Kieran Bird
23 May 2018	NFP Seminar: Communication Skills	6pm - 7.30pm	Kieran Bird
20 June 2018	NFP Seminar: Managing cashflow	6pm - 7.30pm	Kieran Bird
18 July 2018	NFP Seminar: How to read body language	6pm - 7.30pm	Kieran Bird
15 August 2018	NFP Seminar: Hiring the right staff	6pm - 7.30pm	Kieran Bird
16 August 2018	Webinar - Dealing with difficult staff	6.30pm - 7pm	Clyde Young
10 October 2018	NFP Seminar: Understanding financial statements	6pm - 7.30pm	Kieran Bird
18 October 2018	Webinar - Reading accounts	6.30pm - 7pm	Clyde Young
14 November 2018	NFP Seminar: Understanding personality types	6pm - 7.30pm	Kieran Bird
22 November 2018	Webinar - How to navigate through Xero	6.30pm - 7pm	Clyde Young